INTERNAL QUALITY ASSURANCE REPORT (AQAR)

Submitted to

National Assessment and Accreditation Council (NAAC)

By

Karimganj College, Karimganj
(Re-accredited by NAAC with 'B' Grade with a CGPA of 2.78)

Assam

6th October 2016

The Annual Quality Assurance Report (AQAR) of the IQAC
July 1, 2014 to June 30, 2015

Part – A

AQAR for the year | 2014-15

1. Details of the Institution

1.1 NAME OF THE INSTITUTION   KARIMGANJ COLLEGE

1.2 ADDRESS LINE 1   P.O. : KARIMGANJ

ADDRESS LINE 2   STATION ROAD

CITY/TOWN   KARIMGANJ

STATE   ASSAM

PIN CODE   788710

INSTITUTE – EMAIL ADDRESS   karimganjcollege@gmail.com

CONTACT NOS   03843-262108

NAME OF THE HEAD OF THE INSTITUTION: DR. Matiur Rahaman

TEL. NO. WITH STD CODE: 03843-262108

MOBILE   9577218658

NAME OF THE IQAC CO-ORDINATOR: | Dr. Baharul Islam Mazumder |

MOBILE: | 9435375152 |

IQAC E-MAIL ADDRESS: | iqackc@rediffmail.com |

1.3 NAAC Track ID *(For ex. MHCOGN 18879)*

OR

1.4 NAAC Executive Committee No. & Date:
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

| EC/53/RAR/74 Dated: 04.09.2010 |

1.5 WEBSITE ADRESS | www.karimganjcollege.ac.in |

Web-link of the AQAR: | http://www.karimganjcollege.ac.in/AQAR |

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B		2005	5 years
2	2nd Cycle	B+	2.78	2010	5 years
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC: DD/MM/YYYY | 14/10/2004 |

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC

  i.   AQAR__2010-11_____ (19.12.2011)
  ii. AQAR __2011-12 and part of 2012-13_____ (16/12/2013)
  iii. AQAR___2012-2013 _____(21/03/2016)
  iv. AQAR___2013-2014 _____(01/09/2016)

1.9 Institutional Status

   University   State ☐   Central ☐   Deemed ☐   Private ☐

   Affiliated College   Yes ☑   No ☐

   Constituent College   Yes ☐   No ☐

   Autonomous college of UGC   Yes ☐   No ☐

   Regulatory Agency approved Institution   Yes ☐   No ☐

   (eg. AICTE, BCI, MCI, PCI, NCI)

   Type of Institution   Co-education ☑   Men ☐   Women ☐

                    Urban ☑   Rural ☐   Tribal ☐

   Financial Status   Grant-in-aid ☐   UGC 2(f) ☑   UGC 12B ☑

                 Grant-in-aid + Self Financing ☑   Totally Self-financing ☐

1.10 Type of Faculty/Programme

   Arts ☑   Science ☑   Commerce ☑   Law ☐   PEI (Phys Edu) ☐

   TEI (Edu) ☐   Engineering ☐   Health Science ☐   Management ☐

   Others (Specify)   . BCA

1.11 Name of the Affiliating University   Assam University, SILCHAR

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

   Autonomy by State/Central Govt. / University ☐

   University with Potential for Excellence ☐   UGC-CPE ☐

DST Star Scheme | YES | UGC-CE | |

UGC-Special Assistance Programme | | DST-FIST | YES |

UGC-Innovative PG programmes | | Any other (*Specify*) | Department of Biotechnology, Institutional Biotech Hub |

UGC-COP Programmes | |

2. IQAC Composition and Activities

2.1 No. of Teachers | 05 |

2.2 No. of Administrative/Technical staff | 02 |

2.3 No. of students | |

2.4 No. of Management representatives | |

2.5 No. of Alumni | |

2. 6 No. of any other stakeholder and

community representatives | |

2.7 No. of Employers/ Industrialists | |

2.8 No. of other External Experts | 02 |

2.9 Total No. of members | 09 |

2.10 No. of IQAC meetings held | - |

2.11 No. of meetings with various stakeholders: Faculty | 05 | Non-Teaching Staff | |

Students | 02 | Alumni | | Others | 02 |

2.12 Has IQAC received any funding from UGC during the year?   Yes   No

If yes, mention the amount | - | | | | |

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. [--] International [ ] National [ ] State [ ] Institution Level [ ]

(ii) Themes [-]

2.14 Significant Activities and contributions made by IQAC

- IQAC motivated research publication so 80 papers were published in National and International Journals.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
✓ Extension work of Class Room in 1st floor of Physics Block.	• The work is completed.
✓ Construction of 1st floor of Chemistry Block.	• The work is in progress.
✓ Construction of 1st floor of Teaching Staff Hostel.	• The work is completed.
✓ To organize seminars by Honours students of different departments.	• The practise is continued by many departments.
✓ To purchase new books as per the needs of different departments and will subscribe to new journals.	• New books purchased (674 Text Books and 54 Reference Books).
✓ The cataloguing of books in SOUL software to be continued.	• Library is doing this continuously.

Attach the Academic Calendar of the year as Annexure. [I] [ ]

2.15 Whether the AQAR was placed in statutory body   Yes   ~~No~~

Management [✓]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

Has been approved by statutory body

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG				
UG	20		4	
PG Diploma				
Advanced Diploma				
Diploma			2	
Certificate				
Others				
Total	20		6	

Interdisciplinary				
Innovative				

1.2   (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
       (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	25
Trimester	
Annual	1

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☐
      (On all aspects)

          Mode of feedback   :   Online ☐   Manual ☐   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

N/A

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NO

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
71	45	23	-	3

2.2 No. of permanent faculty with Ph.D.

38

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	05	-	-	-	-	-	-	-	05

2.4 No. of Guest and Visiting faculty and Temporary faculty

		11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended Seminars	16	60	18
Presented papers	14	57	18
Resource Persons			

2.6 Innovative processes adopted by the institution in Teaching and Learning:

Encouraged ICT enabled teaching-learning

2.7 Total No. of actual teaching days during this academic year

178

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

N/A

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

15	05	03

2.10 Average percentage of attendance of students

| 70% |

2.11 Course/Programme wise distribution of pass percentage:

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III % *(Simple Pass)*	Pass %
B.A	231	--	6	16	13	35
B.Sc+BCA	104	--	36	7	0.96	44
B.Com	105	--	9	17	3	29

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

- Suggesting result analysis of departments in their departmental meeting

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	01
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	03
0Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	61
Others (*Popular Talk*)	01

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	28	02		17
Technical Staff				

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- IQAC disseminate information about various research grants available at UGC as well as other agencies
- Research is a significant activity of the college. Many teachers are engaged in research and some are also engaged in guiding research students. In Botany & Biotechnology 5 JRF and 2 SRF.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number		06		
Outlay in Rs. Lakhs		172.06		

S.No.	Name of the Teacher	Title of the Project	Funding Agency	Amount (Rs)
1	Dr. Mrinal kanti Bhattacharya	DBT TWINING	DBT	61.70 Lakhs
2	Dr. Mrinal kanti Bhattacharya	UGC MAJOR	UGC	07.24 Lakhs
3	Dr. Mrinal kanti Bhattacharya	BIOTECH HUB PROJECT	DBT	39.60 Lakhs
4	Dr. Hrishikesh Upadhyaya	1. PHYSIOLOGICAL AND MOLECULAR APPROACHES TO WATER STRESS TOLERANCE AND RECOVERY IN RICE: ROLE OF ZN NANOPARTICLES (AS CO-ORDINATOR & PI)	DBT	31.06 Lakhs
		2. PHYSIOLOGICAL AND MOLECULAR APPROACHES TO DEHYDRATION STRESS TOLERANCE AND RECOVERY IN ORYZA SATIVA: ROLE OF CALCIUM (AS PI)	DST	22.00 Lakhs
5	Dr. Trirup Dutta Choudhury	SYNTHESIS AND ALIGNMENT STUDIES OF DISCOTIC LIQUID CRYSTAL FOR THEIR POTENTIAL APPLICATION IN PHOTOVOLTAIC DEVICES	DST	25.00 Llakhs

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	02	02	01
Outlay in Rs. Lakhs		1.60 Lakhs	2.85 Lakhs	

S.No.	Name of the Teacher	Title of the Project	Funding Agency	Amount (Rs)
1	Godapani Sarma	SOCIO ECONOMIC CONDITION OF TEA GARDEN LABOURERS JORHAT DISTRICT	UGC	1.50 Lakhs
2.	Ritumani Haloi	RURAL INDUSTRIALIZATION & MARGINALISED COMMUNITY UNDER GLOBOLIZATION – A STUDY IN ASSAM	UGC	1.35 Lakhs
3.	Pulak Mili	IMPACT OF HYDROPOWER DEVELOPMENT PROJECT UPON LIVELIHOOD – A SOCIO ECONOMIC STUDY	UGC	1.60 Lakhs

3.4   Details on research publications

	International	National	Others
Peer Review Journals	31	19	03
Non-Peer Review Journals		02	07
e-Journals	06		
Conference proceedings	07	04	01

3.5 Details on Impact factor of publications:

Range 0.3-3.0   Average [ ]   h-index [ ]   Nos. in SCOPUS [ ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	3	UGC DBT DST	187.14	43.72 Lakhs
Minor Projects	3/2	UGC	4.45	02.45 Lakhs
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)	1	ASTEC	90,000	0.78 Lakhs
Total				47.00 Lakhs

3.7 No. of books published   i) With ISBN No.   06   Chapters in Edited Books   13

ii) Without ISBN No.   01

3.8 No. of University Departments receiving funds from

UGC-SAP [ ]   CAS [ ]   DST-FIST [ ]

DPE [ ]   DBT Scheme/funds [ ]

3.9 For colleges   Autonomy [ ]   CPE [ ]   DBT Star Scheme [✓]

INSPIRE [ ]   CE [ ]   Any Other (specify) [DST FIST]

3.10 Revenue generated through consultancy [-]

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number		08	03		03
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons [33]

3.13 No. of collaborations   International [01]   National [06]   Any other [03]

3.14 No. of linkages created during this year [02]

3.15 Total budget for research for current year in lakhs:

From Funding agency [31 LAKHS]   From Management of University/College [-]

Total [31 LAKHS]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/recognitions received by faculty and research fellows of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution who are Ph.D. Guides [03]
and students registered under them [05]

3.19 No. of Ph.D. awarded by faculty from the Institution

| 01 |

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF | 05 | SRF | 02 | Project Fellows | 01 | Any other | 01 |

3.21 No. of students Participated in NSS events:

	University level		State level	02
	National level		International level	

3.22 No. of students participated in NCC events:

	University level		State level	05
	National level	27	International level	

3.23 No. of Awards won in NSS:

	University level		State level	01
	National level		International level	

3.24 No. of Awards won in NCC:

	University level		State level	
	National level		International level	

3.25 No. of Extension activities organized

University forum | | College forum | 02 (DBB/IBH, Arts Faculty) |

NCC | | NSS | 03 | Any other | 03 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

- NSS Annual camp

- Environmental Awareness, Health & Hygiene Programme, Quiz, Blood Donation Camp etc.

- Botany and Biotechnology organised a workshop for all HS Institutes having Biology of Karimganj town.

- Seminar on popular talks on Recent topics- Digital India.

- Mathematics Department organised seminars and discussion sessions with those students who are poor in mathematics.

- Economics Department organised Health Awareness Campaign at Karnamadhu Village, Karimganj.

- Commerce Department arranged Campus Recruitment in Collaboration with ICICI Prudential Life Insurance Co. during March 2015.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	26 Acr			
Class rooms	31			
Laboratories	22			
Seminar Halls	1			
No. of important equipments purchased (≥ 1-0 lakh) during the current year.				
Value of the equipment purchased during the year (Rs. in Lakhs)				
Others	2			

4.2 Computerization of administration and library

> Computerised partially

4.3   Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	30523	20,40000	674	173687	31197	33,13687
Reference Books	1641	500046	54	77113	1695	577159
e-Books						
Journals	10	900			10	900
e-Journals						
Digital Database	22574		1102		23676	
CD & Video	23	1250	7	380	30	1630
Others (specify) Photographs,Letter etc	17					

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	130	04	04	01	01	06	115	09
Added	-	-	-	-	-	-	-	-
Total	130	04	04	01	01	06	115	09

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Every department has been provided with computers and internet. Expansion of e-technology enhanced the use of computers, teaching-learning and research.
- Students are encouraged to make use of computers for their seminars and projects.

4.6 Amount spent on maintenance in lakhs:

i)   ICT   2.00

ii) Campus Infrastructure and facilities   7.20

iii) Equipments   2.90

iv) Others   20.50

Total :   32.60

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- The institution publishes its updated prospectus annually.
- Financial assistance extended to economically weaker students to minimise the dropout rate in the college.
- A health service unit is there for the student.

5.2 Efforts made by the institution for tracking the progression

- Excursions and seminars.
- Extra classes with Power Point presentation.
- Regular unit test.
- Students wall magazine.
- Regular monitoring of class attendance, tutorial classes, special attention for slow learner; mentor system.
- Some departments encourage students to solve problems by self learning method and also monitor regularly their progress.
- Encourage students to participate in the activities of NSS/NCC/Clubs & forums etc.
- Encourage students to participate intercollegiate quiz/debates and other events.
- Inform students about the counseling facilities, various scholarships and awards instituted by the college and other well-wishers.
- The final semester degree students are instructed, in their farewell celebrations, to associate themselves with the alumni association of our college.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1976			

(b) No. of students outside the state

21

(c) No. of international students

Men

No	%
1325	67

Women

No	%
651	33

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1098	170	14	254	5	1541	1215	298	38	424	01	1976

Demand ratio   1:1   Dropout 7 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

No. of students beneficiaries

5.5 No. of students qualified in these examinations

NET ☐   SET/SLET ☐   GATE ☐   CAT ☐

IAS/IPS etc ☐   State PSC ☐   UPSC ☐   Others ☐

5.6 Details of student counselling and career guidance

> The ICGC is continuing its activities to guide the students for higher studies/competitive examinations.
> Nominated 4 students for applying to the SAP Labs India Scholars at SAP Programme with BITS Pilani.

No. of students benefitted

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1	20	6	-

5.8 Details of gender sensitization programmes

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level 5   National level ☐   International level ☐

No. of students participated in cultural events

State/ University level [ ]   National level [ ]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [ ]   National level [ ]   International level [ ]

Cultural: State/ University level [ ]   National level [ ]   International level [ ]

5.10 Scholarships and Financial Support

	Number of students	Amount (Rs)
Financial support from institution		
Financial support from government	Applied SC- 61 OBC- 37 Minority- 218 Received SC- 45	2,35,455/-
Financial support from other sources		
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level [ ]   National level [ ]   International level [ ]

Exhibition: State/ University level [ ]   National level [ ]   International level [ ]

5.12   No. of social initiatives undertaken by the students [ ]

5.13 Major grievances of students (if any) redressed: _____-_____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

<u>OUR VISION</u>

- To promote the cause of education in its highest and widest sense.
- To foster feeling of brotherhood and fellowship among different section of students and to inculcate values of liberal humanism, the values of individual liberty, equality, rationality, secularism and democracy.
- To provide quality education.

<u>OUR MISSION</u>

- To develop three H,s- head, heart and hand – increasing Knowledge refining feeling and imparting practical sense and skill with a mission to turn up new men and women for the new times to come.

- To make arrangement for giving education in all branches of studies, to establish the departments of Arts, Science, Commerce, Technology, Vocational training and courses of studies which open up career opportunities and to raise the status of the institution

- To do all such things which are ancillary or incidental to the attainment of all or any of the above objectives which may be conductive to welfare of the students and the interest of the society.

6.2 Does the Institution has a management Information System

> No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

> 1. Members attend BUGS to develop curriculums.

6.3.2 Teaching and Learning

> The decision of Teachers Council meeting on Teaching and Learning process is further discussed in HOD meetings with the principal and the decision get implemented in each department.

6.3.3 Examination and Evaluation

> - Unit tests and class tests
> - Assignment and projects

6.3.4 Research and Development

- Students are sent to participate in paper presentation competition in the National Science Congress

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Library will be upgraded with more Computers
- There are plans for the construction of New class rooms

6.3.6 Human Resource Management

- All faculty members are involved in different activities like admission, annual festival, discipline etc.

6.3.7 Faculty and Staff recruitment

- It depends on government policy and guidelines
- But the management recruits temporary faculty as per demand

6.3.8 Industry Interaction / Collaboration

6.3.9 Admission of Students

Merit Based.

6.4 Welfare schemes for

Teaching	Cooperative Society
Non teaching	Cooperative Society
Students	1. Hostel facility has been provided for both boys and girls. 2. Students can also get basic medical facility in the College Health Care Unit. 3. Students taking part in sports events are provided with proper facilities for practice. 4. All the students are counseled by their respective in-charges about the above mentioned facilities. Besides the teacher also tries to solve any academic or personal issues the students may have. Parents are also informed about their wards' issues. They are also invited/asked to meet principal/teacher if necessary. 5. Yoga and Gymnasium Centre are there.

6.5 Total corpus fund generated

3,22,150/-

6.6 Whether annual financial audit has been done

Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	NAAC	No	-
Administrative	Yes	NAAC	Yes	Management

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes   Yes [ ]   No [✓]

For PG Programmes   Yes [ ]   No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Semester examination result is declared by our affiliating university in CGPA system.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N/A

6.11 Activities and support from the Alumni Association

Meetings organised.

6.12 Activities and support from the Parent – Teacher Association

Suggestion from the PT association are sought and incorporated for the all round development of the college.

6.13 Development programmes for support staff

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. There is a large tank which minimizes pollutants.

2. Green campus.

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Organised special classes and students seminar for performance evaluation
> Maintains wall magazines

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> Yes, as per the action plan.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-Study Manuals)*

> - Research
> - Arrange guest lectures

7.4 Contribution to environmental awareness / protection

7.5 Whether environmental audit was conducted?

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

> Faculty members are invited as subject experts in various interview board/seminar like schools, colleges, Children Science Congress and District Administration.

8. <u>Plans of institution for next year</u>

- ➢ College will continue to organise seminars by Honours Students of different departments.
- ➢ College will continue to organise Guest Lectures.
- ➢ The college will continue the field trips and other training programmes.
- ➢ College will purchase new books and journals to fulfil the needs of the students.
- ➢ Cataloguing of books will be continued.
- ➢ Extension activities will be continued involving students.
- ➢ The teachers will be inspired for research.
- ➢ Construction works of ongoing buildings are to be constructed.
- ➢ If funds permit, Laboratories will be upgraded.
- ➢ Departments will be encouraged to organize seminars/symposia/workshops/conference in national and international level.

Dr. Baharul Islam Mazumder   **Dr . Mrinal Kanti Bhattacharya**

Coordinator, IQAC   *Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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Annexure II

KARIMGANJ COLLEGE
Academic Calendar 2014-2015
[Prepared by Internal Quality Assurance Cell]

Month	Calendar					Holidays	Working Days					Teaching Days
J U L Y 14	Su		6	13	20	27	29Th *Idul- Fitre	M		7	14	21	28	All Working Days (26)
	M		7	14	21	28		T	1	8	15	22	--	
	T	1	8	15	22	29		W	2	9	16	23	30	
	W	2	9	16	23	30		Th	3	10	17	24	31	
	Th	3	10	17	24	31		F	4	11	18	25		
	F	4	11	18	25			Sa	5	12	19	26		
	Sa	5	12	19	26									

Activity : Celebration of 21st July- Martyr's Day. Classes of HS and Degree begin on 1st July

| **A U G U S T 14** | Su | | 3 | 10 | 17 | 24 | 31 | 15Th Independence Day 18Th Janmasthami | M | | 4 | 11 | -- | 25 | All Working Days (24) |
Month	Calendar						Holidays	Working Days						Teaching Days
	M		4	11	18	25			T		5	12	19	26	
	T		5	12	19	26			W		6	13	20	27	
	W		6	13	20	27			Th		7	14	21	28	
	Th		7	14	21	28			F	1	8	--	22	29	
	F	1	8	15	22	29			Sa	2	9	16	23	30	
	Sa	2	9	16	23	30									

Activity :   Fresher's Welcome in the 2nd week.

| **S E P T 14** | Su | | 7 | 14 | 21 | 28 | -------- | M | 1 | 8 | 15 | 22 | 29 | All Working Days (25) |
Month	Calendar					Holidays	Working Days					Teaching Days
	M	1	8	15	22	29		T	2	9	16	23	--	
	T	2	9	16	23	30		W	3	10	17	24		
	W	3	10	17	24			Th	4	11	18	25		
	Th	4	11	18	25			F	5	12	19	26		
	F	5	12	19	26			Sa	6	13	20	27		
	Sa	6	13	20	27									

Activity : Election of Teachers Representative to GB. Filling up of exam form of HS 2nd year TDC Odd Semester.

Month	Calendar						Holidays	Working Days						Teaching Days
O C T 14	Su M T W Th F Sa	 1 2 3 4	5 6 7 8 9 10 11	12 13 14 15 16 17 18	19 20 21 22 23 24 25	26 27 28 29 30 31	2nd Birthday of Mahatma Gandhi 6th *Id-Uz-Zoha 30th sep to 25thoct Puja Holiday	M T W Th F Sa	– – – – – –	– – – – – –	– – – – – –	– – – – –	27 28 29 30 31	All Working Days (05)
Activity : KCSU Election & 1st unit test for HS I & II Year.														
N O V 14	Su M T W Th F Sa	2 2 4 5 6 7 1	9 10 11 12 13 14 8	16 17 18 19 20 21 15	23 24 25 26 27 28 22	30 29	4th Maharram 6th Gurunanak Birth Day	M T W Th F Sa	2 – 5 – 7 1	10 11 12 13 14 8	17 18 19 20 21 15	24 25 26 27 28 22	 29	All Working Days (23)
Activity : Election of Non Teaching Staff Representative to GB. Odd Semester Examination tentatively from 2nd Week.														
D E C 14	Su M T W Th F Sa	 1 2 3 4 5 6	7 8 9 10 11 12 13	14 15 16 17 18 19 20	21 22 23 24 25 26 27	28 29 30 31	25th Christmas Day	M T W Th F Sa	1 2 3 4 5 6	8 9 10 11 12 13	15 16 17 18 19 20	22 23 24 – 26 27	29 30 31	All Working Days (26)
Activity : Odd semester Examination up to 2rd Week.														

Month	Calendar						Holidays	Working Days						Teaching Days
J A N 15	Su		4	11	18	25	4th Birthday of Prophet Mohammed 14th Makar Sankranti 26th Republic Day	M		5	12	19	-	All Working Days (25)
	M		5	12	19	26		T		6	13	20	27	
	T		6	13	20	27		W		7	-	21	28	
	W		7	14	21	28		Th	1	8	15	22	29	
	Th	1	8	15	22	29		F	2	9	16	23	30	
	F	2	9	16	23	30		Sa	3	10	17	24	31	
	Sa	3	10	17	24	31								

Activity : : 1st January Classes Continue as per General Routine. College week Millad & Mahfil in the last week. Remedial classes for degree start and also tutorial classes for degree honours and H.S Students.

Month	Calendar						Holidays	Working Days						Teaching Days
F E B 15	Su	1	8	15	22		17th Maha Sivaratri	M	2	9	16	23		All Working Days (23)
	M	2	9	16	23			T	3	10	-	24		
	T	3	10	17	24			W	4	11	18	25		
	W	4	11	18	25			Th	5	12	19	26		
	Th	5	12	19	26			F	6	13	20	27		
	F	6	13	20	27			Sa	7	14	21	28		
	Sa	7	14	21	28									

Activity : Classes remain suspended from 16th (Tentetive – depending upon HS-II Exam schedule).

Month	Calendar						Holidays	Working Days						Teaching Days
M A R C H 15	Su	1	8	15	22	29	6th Holi/Doljatra	M	2	9	16	23	30	All Working Days (25)
	M	2	9	16	23	30		T	3	10	17	24	31	
	T	3	10	17	24	31		W	4	11	18	25		
	W	4	11	18	25			Th	5	12	19	26		
	Th	5	12	19	26			F	-	13	20	27		
	F	6	13	20	27			Sa	7	14	21	28		
	Sa	7	14	21	28									

Activity : Theoritical & Practical Exam of AHSEC. Issue of Exam form of TDC Even Semester Classes.

Month	Calendar						Holidays	Working Days					Working Days
A P R I L 15	Su		5	12	19	26	2nd Mahabir Jayanti 3rd Good Friday 15th Bengali New Year Day	M		6	13	20 27	All Working Days (23)
	M		6	13	20	27		Tu		7	14	21 28	
	Tu		7	14	21	28		W	1	8	-	22 29	
	W	1	8	15	22	29		Th	-	9	16	23 30	
	Th	2	9	16	23	30		F	-	10	17	24	
	F	3	10	17	24			Sa	4	11	18	25	
	Sa	4	11	18	25								

Activity : Therotical & Practical Exam of AHSEC & Assam University including Even Semester.

Month	Calendar						Holidays	Working Days					Working Days
M A Y 15	Su		3	10	17	24 31	4th Buddha Purnima	M		-	11	18 --	All Working Days (15)
	M		4	11	18	25		Tu		5	12	19 --	
	Tu		5	12	19	26		W		6	13	-- --	
	W		6	13	20	27		Th		7	14	-- --	
	Th		7	14	21	28		F	1	8	15	-- --	
	F	1	8	15	22	29		Sa	2	9	16	-- --	
	Sa	2	9	16	23	30							

Activity : 3rd Semester classes 2nd yr HS Classes begin. Celebration of Robindra Jayanti . Martyer's Day to be observed . Summer break on 20th.

Month	Total Days	Sundays	Holidays	Working Days	Others	Exam	Teaching Days
June'14	30	05	25	0	0		
July'14	31	04	01	26	01		25
Aug'14	31	05	02	24	01		23
Sept'14	30	04	01	25	0		25
Oct'14	31	04	22	05	01		04
Nov'14	30	05	02	23	0	08	15
Dec'14	31	04	01	26	0	11	15
Jan'15	31	04	02	25	05		20
Feb'15	28	04	01	23	0	08	15
Mar'15	31	05	01	25	0	07	18
Apr'15	30	04	03	23	0	06	17
May'15	31	05	11	15	01	13	01
Total	*365*	*53*	*72*	*240*	*09*	*53*	*178*

Total Days	=	**365**
Total Working Days	=	**240**
Total Teaching Days	=	**178**
University & Council Examination Days	=	**53**
Community Orientation & Extension Activities, College Week, KCSU Election	=	**09**

   Sd/-   **Sd/-**

Cordinator, IQAC   *Principal i/c*

Karimganj College   Karimganj College

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