



YEARLY STATUS REPORT - 2021-2022

Part A	
Data of the Institution	
1.Name of the Institution	Karimganj College
• Name of the Head of the institution	Dr. Ramanuj Chakravorty
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	03843796193
• Mobile No:	9435179383
• Registered e-mail	karimganjcollege.iqac@gmail.com
• Alternate e-mail	karimganjcollege@gmail.com
• Address	Station Road , Karimganj.
• City/Town	Karimganj
• State/UT	Assam
• Pin Code	788710
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated College
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Assam University Silchar				
• Name of the IQAC Coordinator	DR. SUJIT TEWARI				
• Phone No.	8812039224				
• Alternate phone No.	9435070974				
• Mobile	8812039224				
• IQAC e-mail address	karimganjcollege.iqac@gmail.com				
• Alternate e-mail address	karimganjcollege@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://iqac.karimganjcollege.ac.in/AQAR/AQAR%202020-21.pdf				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://iqac.karimganjcollege.ac.in/Academic_Calender.aspx				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B+	Nil	2004	16/09/2004	15/09/2009
Cycle 2	B	2.78	2010	04/09/2010	03/09/2015
6.Date of Establishment of IQAC			14/10/2004		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
NIL	NIL	NIL	NIL	NIL	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	No
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
IQAC conducted a Workshop for for Non teaching staff on Workshop on CBCS system and office requirements on 31/01/2022	
IQAC in association with Meetings and Debating Club , Karimganj College organised A discussion cum awareness program on The World of Creative Writing and Modern Poetry of India, publication and Intellectual Property Rights(IPR) Issues 03/02/2022	
IQAC organised 5 number of Webinars on NEP	
IQAC, Karimganj college in collaboration with department of Ecology and Environmental Science Assam university organised an Awareness programme on Gangetic Dolphin on 01/06/2022	
ICC Karimganj College under the aegis of IQAC organised A Gender sensitisation cum awareness program on UGC regulations 2015(Prevention, Prohibition and Redressal of sexual harassment of Women employees and students in higher educational institutions) and PoSH act on 12/03/2022.	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
<p>1. To organise Webinars on important topics such as NEP .</p>	<p>IQAC Karimganj college organised 5 number of Webinars on NEP i. Completion of one year of national education policy 2020, on 12/08/21 ii. Use of technology in education on 13/08/21. iii. QUALITY EDUCATION, ACCREDITATION AND TEACHER DEVELOPMENT: NEP 2020 on 16/08/2021. iv. NEP 2020 AND INDIAN KNOWLEDGE SYSTEM LANGUAGES, ARTS AND CULTURE (Bilingual) 17/08/2021. v. Skill Entrepreneurship Development and Employability: Challenges and Opportunity under NEP 2020 on 18/08/2021</p>
<p>2. To organise awareness program on Gender sensitisation , environment etc.</p>	<p>ICC Karimganj College under the aegis of IQAC organised A Gender sensitisation cum awareness program on UGC regulations 2015(Prevention, Prohibition and Redressal of sexual harassment of Women employees and students in higher educational institutions) and PoSH act on 12/03/2022.. Also Environment awareness and plantation programs were organised. IQAC, Karimganj college in collaboration with department of Ecology and Environmental Science Assam university organised an Awareness programme on Gangetic Dolphin on 01/06/2022</p>
<p>3. To organise programme on IPR</p>	<p>IQAC in association with Meetings and Debating Club , Karimganj College organised A discussion cum awareness program on The World of Creative Writing and Modern Poetry of India, publication and Intellectual</p>

	Property Rights(IPR) Issues 03/02/2022
4. To organise Training programmes for Non-teaching staffs	IQAC conducted a Workshop for for Non teaching staff on Workshop on CBCS system and office requirements on 31/01/2022
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	
Name	Date of meeting(s)
Governing Body , Karimganj College	26/04/2023
14. Whether institutional data submitted to AISHE	
Year	Date of Submission
2020-21	28/02/2022
15. Multidisciplinary / interdisciplinary	
Multi disciplinary Co-education UG level College.	
16. Academic bank of credits (ABC):	
The college is prepared to introduce Academic bank of credits (ABC) as per the requirements of NEP2020, as and when our Affiliating University, Assam University, adopts ABC. Our students register for ABC.	
17. Skill development:	
The college has been organising various programmes for the development of life skills. In previous yaers three different skill enhancement courses were run by the departments of Physcs, Botany and Commerece. plans are there to introduce more skill; based programs.	
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)	
From the very inception of the college, steps were taken to	

integrate the Indian tradition, culture, and language in the knowledge and skill imparting process. Although English is the medium of instruction other languages like Bengali, Sanskrit and Arabic are also taught in Karimganj college. Indian culture is propagated through the Cultural sub committee of Karimganj College, under which various cultural programmes are organised throughout the year like Saraswati Puja, Rabindra Jayanti, Language Martyr day etc.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The curriculum and teaching learning process of the college is focused towards programme outcome POs as well as the course outcome COs. These outcomes are made known to all aspiring students. The

programme outcomes and programme specific outcomes are communicated to the students during orientation programmes conducted just at the beginning of the semesters. The course outcomes are made known to the students by respective teachers at the beginning of the course. These outcomes are evaluated through internal and external examinations, seminars, projects and participation of the students

in different co-curricular activities. The programme outcomes to a great extent are reflected in the students' success in final examinations, their progression and placements.

20.Distance education/online education:

Centres of two open universities viz. INDIRA GANDHI NATIONAL OPEN UNIVERSITY (IGNOU) and KRISHNA KANTA HANDIQUI STATE OPEN UNIVERSITY (KKHSOU) are functional in Karimganj College.

Extended Profile

1.Programme

1.1 23

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 2192

Number of students during the year

File Description	Documents
Data Template	View File

2.2

425

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

567

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

58

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

74

Number of Sanctioned posts during the year

Extended Profile

1. Programme

1.1	23
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	View File

2. Student

2.1	2192
Number of students during the year	

File Description	Documents
Data Template	View File

2.2	425
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	View File

2.3	567
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	View File

3. Academic

3.1	58
Number of full time teachers during the year	

File Description	Documents
Data Template	View File

3.2	74
Number of Sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	42
Total number of Classrooms and Seminar halls	
4.2	26.5
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	152
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Karimganj College has a rational, sequenced policy for curriculum delivery that ensures consistent teaching and learning outcomes and a clear reference for observing learning across the year divided into semester levels. The institutional plan is prepared by the IQAC as per the suggestions received after discussion in the teachers' council meeting. Then the overall plan is implemented by each of the departments through departmental meeting and follow up actions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous

Internal Evaluation (CIE)

In the beginning of every academic session, under the guidance of the IQAC, Karimganj College, the college prepares its own academic calendar in conformity with the calendar provided by the department of Higher education Govt. of Assam and the academic calendar of Assam University, Silchar to which our college is affiliated. Due attention is given to incorporate academic activities and other supporting activities so as to reflect the goals and objectives of the College. We adhere to the academic calendar prepared. Month-wise activities are chalked out and scheduled for the smooth functioning of the College. Preparation and adherence to the academic calendar ensures completion of syllabus in time, accommodation of co-curricular activities, sports events, Cultural events, observation of National and international days, timely conduct and completion of examinations. The academic calendar provides plan for teachers and students. Our academic calendar comprises: Commencement of Admission process Beginning of teaching-learning session (commencement of classes) Internal Tests and Assignment schedules Students union election Annual sports meet and cultural events. Co-curricular activities. Observation of different significant days for Value and ethics building/Environment conservation activities NSS activities including special camps Semester end practical, theory examinations

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	http://iqac.karimganjcollege.ac.in/Academic_Calender/Academic%20Calendar%202021-2022.pdf

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

22

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

nil

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	No File Uploaded

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Institution integrates cross cutting issues relevant to Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum. The Curriculum of of degree courses is formulated by the affiliating university. The Eco club and the department of Ecology and environmental studies always involves in organizing on environmental awareness, observation of world environment day etc Gender Sensitivity: Gender sensitization camps are organized in rural areas of of the locality in the adopted village at Karnamadhu. Karimganj College organizes awareness programmes ,under the Womens cell and Internal complaints committee(ICC) of the College for gender sensitization.awareness camps, seminars, workshops, guest lectures, industry visits and field excursions Cultural Education The college has active active cultural and litrerary forum which always involves students in such activities. Obseravtion of special days like Birth day of Rabindranath tagore, Observig language martyrs day, national days are regular activities . Rural Development: Karimganj College has adopted a village named Karnamadhu nearly 4 kms from the College where activities of awareness , sanitation and health and well benig are regularly done involving student and teachers under the NSS unit of the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	No File Uploaded

1.3.2 - Number of courses that include experiential learning through project work/field

work/internship during the year

6

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

119

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	No File Uploaded
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	Nil

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

1038

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

425

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Karimganj college organises induction programme to make the students aware of the courseCurriculum . Then the departments organise special programs, bridge courses and classes for the newly admitted students to determine advanced learners and slow learners. Immediately after the admission at first induction programme is held to make the students aware about the system and course structure. Initially some classes are taken as bridge course to bridge the gap of the learning level from higher secondary to the degree courses and some tests are taken on its basis . This helps to distinguish between the advanced and slow learners. From the conclusion obtained after analysis appropriate majors are taken by the mentors assigned for each of the honours students. A big percentage of the students come from Bengali medium schools for them also care is taken during the bridge course as well as during classes so that they can adapt to the English medium of the instruction in the college.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
2192	58

File Description	Documents
Any additional information	No File Uploaded

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Karimganj college organises special programs and classes for the newly admitted students to determine advanced learners and slow learners. Immediately after the admission at first induction programme is held to make the students aware about the system and course structure. Initially some classes are taken as bridge course to bridge the gap of the learning level from higher secondary to the degree courses and some tests are taken on its basis .In Karimganj college students are allowed to carry out their learning process through various methods like experiential learning participative learning and problem solving methods in addition to normal class room teaching-learning process.. In experiential learning students of some departments particularly from Economics and Political science are taken to some villages and carry out survey through which they experience the real life situations of village people and try to understand the socio economic problem of the people in the locality. The students are further assigned seminar topics on which they prepare themselves for presenting seminars on the topics assigned to them and the learn in a participative manner ,Collectively. The students of certain departments are allowed to carry out project works through which it is expected to enhance they are learning skills. In addition to this students are given assignments and problems to solve in order to enhance they are learning level. However owing to the Pandemic situations those things could not be materialized in totality during the year.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers in Karimganj college very often make use of ICT enable tools for effective teaching learning process. There are three smart classrooms well equipped with ICT tools which are meant for taking classes through .In addition each of the science departments are having ICT tools like projector and computer to enable the teachers to take classes using these tools. Most of the teachers make use of these tools.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

58

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

58

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

35

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

969

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Karimganj College, Karimganj is affiliated to Assam University Silchar and follows the modalities of conducting the Continuous Internal Evaluation as per the university course requirement. Two internal tests are mandatory for the in each semester. The College fixes the dates and mode of internal evaluation. At the beginning of the semester it the dates are made known to the students through the academic calendar. Through a meeting of heads of all the departments and AoC(Assistant officer in charges to carry out the examination process), at first some tentative dates and modalities are finalized and finally it is confirmed in the meeting of the teachers council. Scrutiny of the prepared question paper is carried out by Head of the department to ensure quality of the Question paper. The faculty submits the re-corrected scripts to the examination department and marks are displayed on the notice board and then uploaded in the university examination portal. Result review meetings are conducted department wise with result analysis

and the remedial actions for further improvements are arrived after discussion. Performance of the students in Internal Assessment is used to identify slow and advanced learners in their respective subjects and adopt appropriate measures accordingly as needed

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After publication of the internal marks the students are notified to view the evaluated answer scripts in the respective departments. The students write to the Principal in case of any grievances , who directs the application to the concerned department and the grievances are thus redressed. After completion of the internal examination, the faculty evaluate the answer scripts and display to the students for doubt clarifications or re-correction. The faculty submits the re-corrected scripts to the examination department and marks are displayed on the notice board and then uploaded in the university examination portal.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Induction programmes are conducted for the students in the beginning of the semester also course outcome and programme outcomes are prepared by the department and made available to all. Formally teachers are made aware during the beginning of the semester in the departmental meetings of course distribution and the students are made aware in the induction training just on the commencement of the semester

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Course outcome and programme outcomes are prepared by the department and made available to all. Formally teachers are made aware during the beginning of the semester in the departmental meetings of course distribution and the students are made aware in the induction training just on the commencement of the semester. After the final examinations result analysis is done annually. a and after through analysis the attainment of course outcome and programme out comes are analysed base on result and progression of the students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

287

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

http://igac.karimganjcollege.ac.in/Student_Survey/SSS%202021-22.pdf

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year	
3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year	
5	
File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded
3.2 - Research Publications and Awards	
3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year	
3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year	
9	
File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File
3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year	
3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year	
10	
File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

7

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

Nil

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	No File Uploaded
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The Karimganj college has a well developed campus of 8.6 acres with 41 number of classrooms 42 number of laboratories and 2 seminar halls. The college has well equipped computer laboratories for Computer Sc., Physics, Mathematics and Commerce department. Very well equipped and rich laboratories are available for all the science departments

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has facilities for cultural activities, sports, games, gymnasium and yoga etc. The college has a large field, which is one of the biggest in the town and is used by students for outdoor sports activities. There is a two storey student day home, the ground floor of which is used for indoor game activities and the first floor is for other student activities. There are large separate common rooms for boys and girls in the campus. There is an auditorium named after Pramesh Chandra Bhattacharya, the founder Principal of the College, where cultural activities are performed. There is a facility of gymnasium and yoga centre in the college

campus where a physical instructor is present to look after the gymnasium.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

02

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	No File Uploaded

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

26.5

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The central library at Karimganj College is an integrated knowledge resource centres comprising, a books, periodicals, references, national and international journals and CD-ROMs. It is automated using Integrated Library Management System (ILMS) computerized with Software SOUL. Brief detail of the library are as Text Books 33303 , Reference Books 1845, Journals 10. 57 number of text books were added during the academic session

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

D. Any 1 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)
4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0.31

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

142

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

College has adequate IT facility for academic purposes. There are two seminar halls ,two classes which are ICT enabled as well as there are 155 computers for laboratories. Moreover the college uses JIO fibre internet for it enabled classrooms. The details are given below Total 155 Number of computers 8 Computer Labs. ,1 computer centre, 1 Browsing Centre. The campus has internet connectivity in all the departments through JIO Fibre with available band width having 30 MBPs speed

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

4.3.2 - Number of Computers

155

File Description	Documents
Upload any additional information	No File Uploaded
Student – computer ratio	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution

B. 30 - 50MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts.	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The College has a well-defined system in place for the maintenance and utilization of its facilities. Classroom management: Classrooms are maintained as per the requirements modern teaching learning environment and the number of students in the class. There are total 41 class rooms among which two are smart class rooms which are provided with modern ICT tools . CCTVs installed in each classroom to make sure of the safety and the security of all

students, teachers and equipment. Stock list of assets of Class room property, cleaning and maintenance are maintained. Laboratory : The college total 42 laboratory rooms . Most of the departments have well equipped laboratories individually for the each of departments. Instructions to students regarding the safe and secure usage in the laboratory are displayed in lab.. The Library : The Library Committee tackle all issues relating to the smooth and efficient functioning of the library. At the time of admission students are issued library cards which will be valid till their final semester. The library is partially automated with SOUL software. Sports Facilities : The College has a standard ground where outdoors sports activities are held. The college also has a students day home for indoor activities.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2003

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	No File Uploaded

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	B. Any 3 of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year	
5.2.2.1 - Number of outgoing student progression to higher education	
File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	No File Uploaded
5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)	
5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year	
5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

College has student representation in many committees and bodies .However, during the year student elections could not be held so student body was not there but student representations where made based on nomination by the authority.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

0

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

College has an alumini association which is functional the details of the aluminium associations are as follows

President : Dr. Nibaran Das

Vice President :Sri.Santosh Kumar Jain

General Secretary: Dr. Sabyasachi Roy

Assistant Secretary: Dr.Rajib Das & Sri. Subharaj Das

Treasurer: Sri. Kaushik Ranjan Dey

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college is governed by a governing body in which the president is appointed by the government of Assam, the secretary is the Principal of the College. It includes two academicians nominated by the affiliating University as vice chancellors nominee, two teachers representatives, one representative of the employees, 3 guardian representatives (one of whom is a lady member) and one donor member. The MLA of the locality is a permanent special invitee in the governing body. All policy matters and the matters related to administration or discussed and addressed in this body

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The governing body is represented from all sectors including government representative, university's representative as VC's nominee, the College Principal, teachers representative, guardians representative, Librarian, as well as the employees representative it reflects the participating management from all stake holders of the college. Representations from students are made in various committees of the college

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

University approved curriculum is strictly adhered. All the students take courses in computer literacy programme (CLP) to enhance their Computer and digital skills, encouraging high quality research, Alumni engagement and Social outreach that are

targeted at helping people of the region. The activities are planned in the beginning of every academic year by IQAC taking inputs from the advice , suggestions of teachers council , from faculty members and accordingly the Academic Calendar is prepared. As per the quality initiatives and decisions the departments act to achieve the planned objectives. . The plan as per advice of the teachers council is finalized by the HODs of all departments in consultation with their faculty members

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The governing body is the highest body with its president appointed by the Director Higher Education, Govt. of Assam. The Principal is the Secretary of the body. It has inclusive character representing all sectors with government representative, universities representative as VCs nominee the College Principal, teachers representative guardians representative as well as the employees representative It is the highest body to take decision on policy matters . The Teachers council is the body of teachers with senior most teacher as secretary and the Principal as president ,it advices the college on academic matters

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

B. Any 3 of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Welfare schemes for Teaching staff

1. Leaves for Attending Workshop/ Seminar, RC, OP, FDP, STC
2. Yoga Cum Health Centre
3. .Registered Cooperative Society for financial support

Welfare schemes for Non teaching staff

1. Registered Cooperative Society for financial support
2. Yoga Cum Health Centre Welfare schemes Students
3. Staff quarters facility
4. Yoga Cum Health Centre

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

1

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

7

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

It is done regularly for both teaching and non teaching staff.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Institution conducts internal audit in every financial year, the report of the internal audit is then placed in the finance committee meeting , after which it is sent for auditing by an external expert the final audit report is there confirmed in the meeting of finance committee after which it is placed to the governing body for final confirmation

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers

during the year (not covered in Criterion III)**6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)**

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

Fees: Fees charged as per the university and government norms from students of various granted and self-financed courses. For students getting fee waiver from the govt. the amount is given to the college by from the Govt. **Salary Grant:** The College receives salary grant from the State Government. For this, the college prepares and sends an annual budget of the estimated salary grant required to the state government. This grant includes salaries of the Full Time Permanent teachers and nonteaching staff as well as part-time teachers working on granted posts. **UGC Grants:** Our College is registered under 2F and 12B as per UGC Act and Permanent Affiliation of the University. So we receive grants from the UGC for the development and maintenance of Infrastructure, upgrade of the Learning Resources and Research grants , however, the college has not received any amount during the current year.

The resource mobilization policy of Karimganj college in brief is : The institution has a UGC planning board per the directions of the UGC given in the XII Plan. The finance Committee, under the Governing body in close coordination with the IQAC, monitors the mobilization of funds and makes sure that the funds are spent for the purpose for which they have been allocated. The Purchase Committee takes care that purchases are done properly as per rule and also ensures optimal utilization of funds in purchases.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC stressed upon quality enhancement in academic activities .It organized 5 webinars on different dimensions on NEP2020. It also motivated teachers to take active participation in online webinars and such other activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The institution reviews its teaching learning process structure and methodologies of operation in learning outcomes it periodic intervals through IQAC set up as per the norms . IQAC collects feedbacks from teachers as well as students and the analysed data is sent to the authority for appropriate action also that scope of improvement are discussed in meetings

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality

C. Any 2 of the above

initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
Normally the women cell and ICC conducts awareness campaign and programs in the college. Two programs could be organised during the year.	
File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

Solid Waste Management Differently coloured large size dustbins, green for degradable and red for non-degradable, are kept in the campus and Hostels for segregated disposal of waste. One giant-size pit is kept for dumping biodegradable waste to get decomposed waste, namely the compost. Awareness are carried out to stop the use of plastic carry bags, cups and laminated paper plates are in campus. Dustbins are provided in the campus and are cleared every day. Students are encouraged to submit e-assignments. Food Waste: Separate dustbins are kept in the canteen and hostels for collection of food waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

<p>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</p> <ol style="list-style-type: none"> 1.Restricted entry of automobiles 2.Use of Bicycles/ Battery powered vehicles 3.Pedestrian Friendly pathways 4.Ban on use of Plastic 5.landscaping with trees and plants 	<p>C. Any 2 of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="76 566 539 633">File Description</th> <th data-bbox="539 566 1445 633">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 633 539 734">Geo tagged photos / videos of the facilities</td> <td data-bbox="539 633 1445 734" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 734 539 801">Any other relevant documents</td> <td data-bbox="539 734 1445 801" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Geo tagged photos / videos of the facilities	No File Uploaded	Any other relevant documents	No File Uploaded					
File Description	Documents										
Geo tagged photos / videos of the facilities	No File Uploaded										
Any other relevant documents	No File Uploaded										
<p>7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution</p>											
<p>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</p>	<p>E. None of the above</p>										
<table border="1"> <thead> <tr> <th data-bbox="76 1171 539 1238">File Description</th> <th data-bbox="539 1171 1445 1238">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="76 1238 539 1384">Reports on environment and energy audits submitted by the auditing agency</td> <td data-bbox="539 1238 1445 1384" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1384 539 1485">Certification by the auditing agency</td> <td data-bbox="539 1384 1445 1485" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1485 539 1585">Certificates of the awards received</td> <td data-bbox="539 1485 1445 1585" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="76 1585 539 1653">Any other relevant information</td> <td data-bbox="539 1585 1445 1653" style="text-align: center;">No File Uploaded</td> </tr> </tbody> </table>	File Description	Documents	Reports on environment and energy audits submitted by the auditing agency	No File Uploaded	Certification by the auditing agency	No File Uploaded	Certificates of the awards received	No File Uploaded	Any other relevant information	No File Uploaded	
File Description	Documents										
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded										
Certification by the auditing agency	No File Uploaded										
Certificates of the awards received	No File Uploaded										
Any other relevant information	No File Uploaded										
<p>7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment</p>	<p>D. Any 1 of the above</p>										

**5. Provision for enquiry and information :
Human assistance, reader, scribe, soft copies
of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The Karimganj college is activity taking initiatives in providing inclusive environment in the institution. The initiatives are to promote quality education ,economic up -liftment of the society particularly the backward section and also to inculcate the spirit of communal harmony and togetherness among the students to become ideal citizens of the Country. The college carries out various activities in which students from all sections participate together particularly festivals like Saraswati Puja, Milad mahfil etc. are observed every year. On 19th may a program is organised to offer tributes to the language martyrs who have sacrificed their lives for the sake of their mother tongue. The college has in adopted village at Karnamadhu a few kilometers from the town where regularly many activities are carried out like that of awareness on health and sanitation issues, gender sensitization etc to upliftment the life standard of the people in the village The college has started a program of providing training of sewing clothes to the economically backward ladies from the adopted village.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The students are made aware about their duties and responsibilities through different programmes like observation of Constitution day , voter awareness programme etc. Electoral club is also made functional.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized

D. Any 1 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The Karimganj College celebrates and observe all important National and international days like birthday of Swami Vivekananda (12 January) ,Netaji Subhash Chandra Bose (23January), Mahatma

Gandhi(2nd October) etc. In addition to the observation of republic day and independence day. International days like World environment day etc are also. observed .

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	No File Uploaded
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Students seminar are organised in all the departments of the college where the students are assigned topics on which they prepare and make presentation. Guest lectures are organised by inviting eminent academicians.

Teachers maintain work diary.

File Description	Documents
Best practices in the Institutional web site	No File Uploaded
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Established in 1946, Karimganj College is one of the pioneering Colleges of Assam, imparting education in Science, Arts & Commerce. Situated on the bank of Kushiara River demarcating Indo-Bangladesh Border, the College is playing a significant role for over last seven decades in the field of Higher Education of the region. Today, it is one of the leading colleges under Assam University. The college has been selected as one of the two IT-institutes of Assam under NEC programme and accordingly, the college is offering two degree programmes viz. B.Sc. (Computer Science) and BCA affiliated to Assam University . The College has

also introduced B.Sc. Honours Programme in Biotechnology from the . The alumni of the college are well placed in respectful position all across the country as well as abroad

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

To organize programmes commemorating Platinum Jubilee of the institution

To organise seminar/ workshops/guest lectures

To organize Gender sensitization/Environment awareness programme

To organize programmes on Health and Wellbeing in the rural areas

To conduct Green audit

To conduct Energy audit

To increase more ICT class rooms and facilities

To perform automation of the Library with newer softwares like KOHA